Publication scheme and Guide to Information for

King's College London Mathematics School

under the
Freedom of Information Act

Monitoring and review
This scheme is reviewed biennially by the Board of Governors.

	Name	Date	Role
Last Review	Timothy Bateup	10/12/23	Head Teacher
Ratified	Governing Body	13/12/23	Governors
Next review	Governing Body	Autumn 2 2025	Governors

Publication scheme

King's College London Mathematics School (hereafter, KCLMS) has adopted in full the model publication scheme prepared for public bodies by the Information Commisioner's Office.

Guide to information

The information we publish within each of the seven ICO classes of information is detailed below, along with information about how this information is made available.

Class of Information	What we publish	Availability
Who we are and what we do	Organisational information, locations and contacts, governance information	Website
What we spend and how we spend it	Annual accounts	Website
What our priorities are and how we are doing	Ofsted reports. Public examination results. Annual accounts summary of priorities and achievements.	Website
How we make decisions	Policies. Memorandum and Articles of Association. Governance structure.	Website
Our policies and procedures	Policies.	Website
Lists and registers	We maintain but do not publish registers of students and staff.	N/A
The services we offer	Prospectus. Curriculum information. Outreach information.	Website

Written requests
As set out in the publication scheme, information held by KCLMS that is not published under this scheme may be requested in writing, when its provision will be considered in accordance with the Freedom of Information Act. Written requests should be sent to mathsschool@kcl.ac.uk or to: Business Manager, King's Maths School, 80 Kennington Road, SE11 6NJ.